



The Commonwealth of Massachusetts
Executive Office of Health and Human Services
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December 20, 2005

**To All HUD Homeless Substance Abuse Initiative Providers:
(Chronic Homeless Blanket & Demonstration Projects)**

The U.S. Department of Housing and Urban Development (HUD) has recently issued a revised Annual Progress Report (APR) for all the supportive housing programs, including the Homeless Substance Abuse Initiative, commonly referred to as the Homeless Blanket. HUD has added new questions and categories so that changes in trends and client demographics may be reflected in the reporting process.

The Department of Public Health, Bureau of Substance Abuse Services was introduced to the new HUD APR form in November 2005 at a technical training meeting, hosted by the Massachusetts Housing and Shelter Alliance (MHSA). All programs that receive FFY 2004 HUD funds must report on this new form. This includes the Residential Homeless Blanket & Demonstration Projects operating during the period **February 1, 2005 to January 31, 2006.**

To capture the new data required by HUD's APR form, as well as to enable clearer understanding to the questions, a new "Provider Monthly Report" has been developed. Although many providers have already submitted monthly reports for the period beginning February 1, 2005, those reports cannot be used, as they don't capture the new required HUD components.

Attached is the new Provider Monthly Report (Form PMRW 11-05) for your use. Beginning with February 2005, please complete the form and email it back to Karen.mccay@state.ma.us.

As you update each month, you will see a running total of the year to date. If you have any questions you can contact your regional manager or Karen McCay at (617) 624-5107.

The Bureau realizes that this is a burden to your agency and thanks you for your attention to this matter, and for the services you've been providing to the homeless population.

Thank you,

Matthew R. Cornish
Director, Administration & Finance
Bureau of Substance Abuse Services

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Cc: BSAS Senior Management
BSAS Regional Managers